

Gayatri Vidya Pragya Peeth Senior Secondary School

Affiliated to CISCE board, New Delhi
Affiliation code -UP400



Nursery to 9th and 11th

गोरखपुर के नौसढ़ से बड़हलगंज तक एक मात्र संस्थान

गोला रोड, उरुवा बाजार

www.gvppuruwa.in

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Aims & Objectives

We firmly believe that education is a joyful, lifelong process rooted in the Gurukul system of our ancient Indian culture. At Gayatri Vidya Pragya Peeth, the child is at the center of all our considerations. Our school strives to nurture children in a way that helps them respect, understand, and internalize the values of our rich Indian heritage.

It is evident that many schools today have become large and impersonal, often tied to outdated ideologies and teaching methodologies. As a result, children frequently leave school with half-baked, bookish knowledge, burdened with fatigue and boredom. A rigid, straitjacketed approach prevents them from exploring and realizing their true potential.

The founders of Gayatri Vidya Pragya Peeth strongly believe that education must be meaningful and student-focused. Class sizes should be small and intimate, allowing personal attention and genuine interaction. The emphasis in each classroom should be on ideas, debate, discussion, and deep comprehension rather than blind dependence on lectures, notes, and rote memorization.

We believe that students should adopt what is natural, simple, and true. Our philosophy recognizes that each child is unique, with individual strengths and talents. Great emphasis is placed on personality development, and every child is lovingly mentored to discover and strengthen his or her abilities.

Our unique strength lies in our experienced and caring teaching team. We aim to groom our students to become global citizens who carry a deep respect for Indian culture and values. At our institution, learning is not a burden but a joyful and fun-filled journey of discovery.

Director:

Smt. Mamta Singh

(M.Sc., Bed.)

Mob: 8318283642

Chairman:

Mr. Ganesh Shankar Singh

(M.A., Bed.)

Mob: 7880791631

Visiting Hours

- Parents/Guardians are free to meet the principal or any teacher by prior appointment with the class teacher.
- The office hours are 8 AM – 4 PM.

Guidelines For Parents

Academic Issue:

Level 1: Class Teacher

Level 2: Applicable Coordinator
(Shahina khan)

Mob: 7607064530

Level 3: School Principal/Head of the
School: (Atul Kumar Rai)

Mob: 9005135648

Behavioral issues:

Level 1: Class Teacher

Level 2: Applicable Coordinator
(Shahina Khan)

Mob: 7607064530

Level 3: School Principal/Head of the
School: (Atul Kumar Rai)

Mob: 9005135648

Administrative Issues

Level 1: School Administrative Officer

Name: Shahina Khan

Mobile: 7607064530

Level 2: School Principal / Head of the School

Name: Atul Kumar Rai

Mobile: 9005135648

Whenever corresponding with the school, kindly quote full name, class and section of the student.

- Parents/Guardians are not expected to visit their child/ward in classrooms anytime during the school operating hours, unless they are invited by the school.
- All belongings of the students should be carried by the child. No delivery of items is permitted in the school.
- Kindly ensure that the child reports to his/her classes on time.

- No student will be allowed to leave the school early, except in case of emergency or in case the student is unwell. Such leave shall be granted on the discretion of School Principal's approval.
- Kindly ensure that your child does not carry any valuable item to the school.
- No mobile phone is allowed to be carried to the school by any student without explicit and written permission of the respective class teacher.
- Parents should ensure that the child is dedicating time towards his or her home-work and gets complete set of books as per the prescribed time-table and booklist.
- Private tuitions are strictly discouraged.

Instructions for Parents/Guardians

- Parent Teacher Interaction (PTI) is held after each term assessment. Details of all meetings are issued in circulars to parents/guardians.
- The school expects parents to attend all the PTIs held during the year. Students need to accompany the parents/guardians in School uniform for each PTI.
- Report Cards will be handed over to parents/guardians only.
- Parents are welcome to meet the teachers on any working day during School hours through a prior appointment that may be made through the diary and will be coordinated by class teacher.
- Parents/Guardians are requested to pick their children/wards from the school within 15 minutes of the closing time.
- The school considers it to be prime responsibility of parents/guardians to ensure that the child is healthy at all times and extreme care must be taken about his/her food habits.
- The school encourages only home cooked food and discourages junk and fast food.
- Parents must not send a child empty stomach to the school and must ensure that the child carries daily a lunchbox containing healthy food.
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Fee Rules

- School fee must be paid on time as per the timelines communicated to the parents/guardians via the Fee Policy.
- Fee will be charged for all 12 calendar months. Kindly refer to the Fee Policy for the exact amount to be paid.
- No student will be allowed to appear for the examination unless all dues are cleared.
- Penalty as mentioned in the Fee Policy will be charged in case fee is paid after the stipulated date.

- Incomplete payment of fee will be treated as non-payment of fee and will be subject to a late-fee penalty.
- If there is a regular delay in fee payment, student's name will be struck off the rolls. Parents/Guardians will then have to apply for re-admission.

Code Of Conduct For Students

- Students are required to wear proper uniform and display their Student ID Cards at all times.
- All students should reach the school in time.
- Appropriate language must be used at all times.
- Complete abstinence from violence.
- Use of motorized vehicles in the school premises is strictly not allowed.
- Bullying or ragging is completely prohibited.
- High standards of discipline to be followed in the school premises at all times.
- The school reserves the right to suspend, rusticate or expel any student not following the code of conduct laid down by the school.
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Late Arrival & Reissuance of ID Card

- Students arriving at school later than the designated time will be sent home after **three written warnings**.
- Parents are required to sign the punctuality record in the student's handbook.
- In case a student's ID card is misplaced, lost, or damaged, parents must submit a written request for a duplicate card to the Class Teacher.
- The school will issue a duplicate ID card on payment of **Rs. 100/-**.

Promotion Norms

- Promotion is granted on the basis of performance in the classroom and in the examinations conducted during the academic year.
- Consistent neglect of any subject will not be condoned.
- A student who fails twice in the same class will be required to leave the school.
- Academic evaluation will be based on **two Terminal Examinations** and **two Unit Tests** conducted before each term. Marks obtained in the Unit Tests will be added to the final evaluation.

- Students must fulfil the attendance requirement of **80% attendance per term** in the academic year to be eligible for promotion.
- If a student is absent for an assessment for any reason, he/she will be marked absent. No retest will be conducted unless it is a serious medical case.

Attendance & Leave Application

- The school follows a **six-day timetable system**.
- Students must maintain **more than 80% attendance per term** in every academic year.
- It is strongly recommended that students attend the **first and last working day** of each term.
- If a student is absent due to illness or any other valid reason, the **Class Teacher or Coordinator** must be informed immediately by the parent/guardian.
- Leave must be obtained well in advance through a written application duly signed by the parents in the **school diary**, which will be forwarded by the Class Teacher.
- A **medical certificate** from a registered medical practitioner is mandatory on the first day the student returns to school after a sick leave of more than two consecutive days.
- A student returning after suffering from an **infectious or contagious disease** must produce a fitness certificate from a doctor permitting him/her to rejoin classes.

Rules of Conduct

- Students are expected to respect the property of others as well as that of the school.
- Each class will be responsible for maintaining its respective classroom, including all movable items.
- No student shall scratch, spoil, break, damage school furniture, write or draw on walls, or damage any property belonging to others.
- Any damage caused, even accidentally, must be reported immediately to the appropriate authority. The offender will be required to compensate for the damage.
- No books (other than textbooks, reference books, or library books), magazines, or papers may be brought to school without the written consent of the Class Teacher.
- Carrying knives, crackers, water pistols, explosives, or any other objects that may cause injury, threat, or damage to school property is strictly prohibited.
- The school does not permit the exchange of articles or the lending and borrowing of money. The school will not be held responsible for any loss.
- Students must maintain cleanliness at all times and must not litter within or outside the school premises. They must use the bins provided.
- Running, playing, or making noise that disturbs others inside the school premises is not permitted.

- English is the only language permitted for communication within the school premises, except during classes or activities conducted in other languages.
- No student may leave the school premises during school hours without prior permission from the Principal/Head of the School or an authorized person. Upon receiving permission, an entry must be made in the logbook before leaving.
- All students should behave courteously wherever they go and remember that the school is judged by the conduct of its students.
- The school reserves the right to dismiss any student whose academic progress is consistently unsatisfactory, whose conduct is harmful to others, or whose parents/guardians show little interest in the student's progress.
- Irregular attendance, insubordination, habitual negligence of schoolwork, disobedience, repeated breach of school rules, immorality, contempt of authority, or damage to property shall be sufficient grounds for immediate dismissal.
- Only students who meet the required attendance criteria, as per school guidelines, will be permitted to appear for examinations.
- A student found using unfair means, giving or receiving assistance during tests or examinations, will be suspended. Repetition of such misconduct will result in expulsion.
- All students must participate in physical exercises, games, sports, and other school activities to develop sportsmanship, self-confidence, and physical strength

Withdrawal Policy

- Every application for withdrawal of admission and issuance of a Transfer Certificate must be made in writing by the parent/guardian.
 - A **three month's written notice** is mandatory before withdrawing a student from the school. In lieu of such notice, **full fees (except Lunch Fee and Refreshment Fee)** for three months will be charged.
 - Three months' written notice is also mandatory at the commencement of a new academic year.
- For clarity, the following cases apply:**
- If a parent/guardian intends to withdraw a student on **31st March**, the notice must be given on or before **1st January** of the same year.
 - If the notice of withdrawal is given on **31st March**, full fees (except Lunch Fee and Refreshment Fee) will be charged until **30th June** of the same year.
 - If the notice is given on **1st February**, full fees (except Lunch Fee and Refreshment Fee) will be charged until **30th April** of the same year. (This includes two months' full fee of the current class and one month's full fee applicable for the next academic year.)
 - No Transfer Certificate will be issued unless all school dues are cleared and a '**No Dues' Certificate** is obtained from the cashier, librarian, laboratory assistant, and respective teachers.

- A nominal charge of **Rs. 100/-** will be applicable for issuing a Transfer Certificate.
- In all cases of re-admission, the **full Admission Fee** will be charged.
- The Transfer Certificate can be collected one week after completing all formalities and submitting the application form at the school office.
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Transport Rules

- The school provides pick-up and drop facilities through its own fleet or through an annual contract, upon written request from parents/guardians.
- Parents must ensure that students report at their designated boarding points on time, carry their ID cards at all times, and maintain disciplined and courteous behavior.
- In case of any issue or mishap, parents are advised not to engage in arguments with drivers. They should immediately contact the school authorities using the phone number displayed on the transport vehicle or provided by the School Principal.
- Parents/guardians should not rely on information from drivers regarding pick-up/drop timings or working days. They must contact the school directly for accurate information.
- The school optimizes transport routes to minimize travel time. However, individual route adjustments cannot always be accommodated.
- Students are not permitted to travel on any route other than their assigned route without prior permission from the School Administrative Officer or the School Principal.
- Transport drivers are authorized to stop only at designated stops.
- The transport will not wait for latecomers.
- The transport facility cannot be discontinued mid-session unless a **three month's written notice** is given or transport fees for the notice period are paid in lieu thereof.
- Applications for change of transport due to transfer or change of address must be submitted to the School Administrative Officer at least **three months prior** to the intended date of change.
- Approval of transport change requests depends on route feasibility and seat availability.
- Full month's Transport Fee will be charged if the transport facility is availed in the middle of a month.

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